

## Neighborhood Relations and Outreach Committee

A meeting of NROC was held on Dec. 14 at 6:00PM at the PPA office. Those present include: Brendan Lafranchi, Richard Adams, Lydia McAnerney, John Cushing (Chr.), Coco Banks (Student intern), Megan Olson (student intern).

Business of note:

1. Central Community Calendar – Brendan presented a proposed format for collecting information for posting events on a community calendar. The format included info on: event organizer (including contact info, date/time of event, and its location), target audience, Strategic concerns, general notes, and collaborators. While the event name would be placed on the community calendar, the background sheet of information would be available to answer general questions and help inform of possible conflicting events. In it's review the committee suggested that information on sources of support be added and that requests for inclusion on the community calendar come through NROC. It was emphasized that the committee would not act as an approval community for neighborhood events but instead serve as a coordinating group to assure the implementation of the process and the availability of the information. Brendan was asked to review this proposal with Jessica for final action at the meeting and then presentation as an information item to the PPA board.
2. Table banner – Has been ordered
3. Welcome card project – It was noted the Claire has agreed to give this project more thought after the discussion at the last meeting and come back with further recommendations.
4. Review of draft of "Recruiting and Sustaining of PPA Membership" – Copies of the draft were distributed to the committee with an explanation of its intent. While this draft has been before the committee before for discussion, Richard suggested that any action be delayed until the next meeting since there now were several new members on the committee. Jessica will be asked to send out copies to all committee member asking for their review before the next meeting.
5. Welcome package – The committee also discussed the need for a "welcome package". This has been discussed several times in the passed and included the following points:
  - A package of materials should be available to be given to new PP residents
  - The package should include both info on PP and PPA
  - Package would be used by PP residents to welcome new neighbors.
  - Package could include: "under the watches hat" book, resource map of the area, info on PPA, and possibly discount coupons for local restraints.
6. Website management - Considering some of the possible opportunities when using Google? it was proposed that the committee hold a discussion at the next meeting of the pros and cons of adopting such a move.

7. Community concert season report – After a mixed successful season the concert committee is planning the following actions next season:
  - June – Assist with entertainment at the Ice Cream Social
  - July (10<sup>th</sup>?) – Concert at Pratt
  - August (14<sup>th</sup>?) – Concert and Luxton Park with involvement of PPA staff and volunteers
  - Budget implications may be around \$1500.
8. Next meeting of the committee – Jan. 18 at 6:00 PM